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**புதுச்சேரி மாநில அரசிதழ்**  
**La Gazette de L'État de Poudouchéry**  
**The Gazette of Puducherry**

**PART - II**

**சிறப்பு வெளியீடு EXTRAORDINAIRE EXTRAORDINARY**

அதிகாரம் பெற்ற  
வெளியீடு

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(3 Pausa 1946)				

**GOVERNMENT OF PUDUCHERRY**  
**DIRECTORATE OF SCHOOL EDUCATION**  
**(SECRETARIAT WING)**

*(G.O. Ms. No. 39, Puducherry, dated 19th December 2024)*

**NOTIFICATION**

In supersession of the Government Order in G.O. Ms. No. 41, dated 16-11-2023 of Directorate of School Education (Secretariat Wing), Puducherry, the Lieutenant-Governor, Puducherry, is pleased to notify the Guidelines for the Scheme "Provision of Millet Cookies and Millet

Chikkies in the evening on all School days to the Students of Government/Government Aided Schools in the Union territory of Puducherry", as detailed in the Annexure to this Order.

2. This issues with the concurrence of the Finance Department *vide* their I.D. No. 11022/FC/FD/F4/A4/2024-25, dated 27-11-2024.

(By order of the Lieutenant-Governor)

**F.P. VERBINA JAYARAJ,**  
Under Secretary to Government  
(School Education).

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ANNEXURE

**GUIDELINES FOR "PROVISION OF MILLET COOKIES  
AND MILLET CHIKKIES IN THE EVENING  
ON ALL SCHOOL DAYS TO THE STUDENTS  
OF GOVERNMENT/GOVERNMENT AIDED SCHOOLS  
IN THE UNION TERRITORY OF PUDUCHERRY**

*1. Short title, extent and commencement.*— 1.1. The Scheme may be called as “Provision of Millet Cookies and Millet Chikkies in the evening on all School days to the Students of Government/Government Aided Schools in the Union territory of Puducherry”.

1.2. It shall extend to all the Government/Government Aided Schools in the Union territory of Puducherry.

1.3. It shall come into force from the date of publication in the Official Gazette of Government of Puducherry.

*2. Objective.*— 2.1. To provide nutritional and healthy snacks to the students.

2.2. To improve the enrolment of students and also to eradicate dropouts in the Schools.

2.3. To address the issue of malnourishment and micronutrient deficiency amongst School Children.

3. *Definition.*— 3.1. “School” means the Government/Government Aided Schools in the Union territory of Puducherry.

3.2. “Students” means, a student studying from Pre-KG to 12th Standard in Government Schools and 1st to 10th Standard in Government Aided Schools in the Union territory of Puducherry.

4. *Provision of Millet Cookies and Millet Chikkies.*— 4.1. The following kinds of Cookies or Chikkies @ 20 grams per student per day shall be provided as snacks during evening session on all school days of a week:

- \* Millet Cookies and Millet Chikkies
- \* Sesame Chikkies
- \* Groundnut Chikkies
- \* Roasted Gram Chikkies (or) Bengal Gram Chikkies

In the event of the 6th day of a week being a working day, repetition of menu of any of the days shall be adopted.

4.2. The details of students to be covered during an Academic Year under this Scheme shall be furnished by the Head of Institutions/ Head of Office to the Deputy Director (Adult Education), Puducherry on the next day of completion of admission process of the respective Academic Year.

5. *Nodal Officer and Monitoring Team.*— 5.1. The Deputy Director (Adult Education), Puducherry, the Chief Educational Officer, Karaikal/ Mahe and the Delegate to Director of School Education at Yanam are the Nodal Officers for the implementation of Millet Snacks Scheme in their respective regions.

5.2. The Heads of Institutions shall assign the duty on rotation basis to the teaching staff to supervise the distribution of millet snacks and also to taste the snacks before distribution as a measure of ensuring the quality of the snacks being provided to the Students.

5.3. The supervising staff shall ensure that the students consume the snacks in the School premises itself and do not waste it.

5.4. After distribution of snacks to the students every day, the School premises shall be cleaned thoroughly and kept neat, so as to avoid infestation of flies and other health hazards.

5.5. The Head of Institutions shall maintain a register and make necessary entries of date wise of provision of snacks to the students, supervising staff in-charge for the day, shortage or excess of snacks, if any; the Register shall be closed on daily basis by the Head of the Institution concerned.

5.6. The respective Nodal Officers shall obtain the particulars of providing snacks to the students along with stock position from each School in their respective regions and prepare the monthly statement and furnish the same to the Deputy Director (Adult Education), Puducherry before the 2nd week of successive month.

*6. Method of selection of Supplier.*— 6.1. The selection of supplier(s) shall be through GeM portal or floating e-tender after duly observing the GFR provisions and other instructions issued by the Government from time to time

6.2. The Selection Committee for finalization of supplier shall be appointed by the Director of School Education, Puducherry.

*7. Quantum of Expenditure.*— 7.1. The quantum of expenditure for the procurement of snacks will be arrived at after finalization of the supplier as per para 6 and expenditure sanctions issued accordingly.

7.2. The quantum of expenditure shall be approved every year by the Secretary to Government (Education).

*8. Mode of Payment.*— 8.1. The payment shall be made to the supplier through the Drawing and Disbursing Officers of respective region, on production of invoice, subject to certification of satisfactory supply by the Nodal Officers of the respective regions.

9. *Interpretation and Clarification.*— 9.1. In the implementation of the Scheme under these Guidelines, if any doubt arises in regard to interpretation of any of the provisions of the Scheme or any point requires clarification, the matter shall be referred to the Secretary to Government (Education) and the decision of the Secretary to Government (Education) thereon shall be the final.

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